

Highland Ranches Property Owners Association  
P. O. Box 1039, Virginia City, Nevada 89440

Agenda: September 25, 2007  
Highland Ranches P.O.A. - Board Meeting  
Highlands Fire Station on Cartwright Road @ 6:30 PM

\*denotes action items

1. Call meeting to order, sign in. 1 minute
2. Approve agenda for September meeting. \* 1 minute
3. Approve minutes from August meeting. \* 5 minutes
4. Comments by Association members, statements only. 15 minutes (3 minutes per member)

*Unless an emergency, no action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Each association member wishing to speak will be asked to sign in at the beginning of the meeting. The Board will hear only one association member at a time for a three (3) minute period. An association member is limited to the number of times he/she is allowed to speak to the same question.*

5. Committee Reports: \*
  - A. Roads 10 minutes
  - B. Architectural 10 minute
  - C. Culvert
6. Treasurer's Report\* 10 minutes
  - 6a. Update on software received from auditor.
7. President's Report/Items\* 15 minutes
  - A. Road closure update
  - B. Budget for 2008
  - C. Set invoice mailing date for regular assessments.
  - D. Set due date for regular assessments.
  - E. Decide on third year of special assessment\*

- F. If special assessment approved - set billing and due date.
8. Board member updates. 10 minutes
  9. Read new correspondence received.
  10. Set next monthly meeting date Oct. 30, 2007
  11. Adjournment and to Executive session if needed.

*Copies of the agenda and minutes are available on the web at <http://www.hrpoa.org> If you do not have internet access you can have the minutes/agendas sent vis US mail. Please send a self-addressed, stamped envelope for the agenda and enclose \$1.00 if you would also like a copy of the minutes. (All lot owners have a right to a copy of the minutes or a summary of the minutes of this meeting distributed to them upon a request if the Association is paid \$1.00 for the cost of making the distribution. (NRS.116.3108 Section 2 (a).) Copies of the agenda will be posted at the mailbox as well. All property owners have the right to speak at the meeting during "Comments by Association Members".*

all times are estimated

public posting by 9/15/07